



Board of Directors Meeting Minutes June 18, 2025 | 6:00 PM

1. Meeting Called to Order

The meeting was called to order at 6:12 PM by Michelle.

2. Roll Call

A quorum was established by board members Victor Serrano and Beverly Clark.

3. Parking Enforcement:

The board discussed parking enforcement policies, including:

- No backing into spaces is permitted
- All residents are required to register their vehicles through the PEOSF online platform. While decals are no longer being used, vehicles with an existing parking sticker may leave it on for the time being as an added layer of grace in case a resident has not yet completed registration. This is not a substitute for registering and will only be considered temporarily during the initial rollout of the new system. No new stickers will be issued. Once a vehicle is registered, the sticker may be removed.
- Visitor information must also be submitted through the PEOSF system.

- **Motion to approve updates to parking enforcement made by Victor and seconded by Beverly. Motion passed unanimously.**

4. Updates to Rules and Regulations:

The board reviewed necessary updates, including:

- Requiring a letter for month-to-month tenants (must be referenced in the lease).
- New tenants will remain in pending status on PEOSF platform for 30-days to allow time for updating their drivers license and vehicle registration to the property address.

- Management will prepare all necessary documentation to reflect and communicate these changes.
- **Motion to approve updates to the Rules and Regulations made by Victor and seconded by Beverly. Motion passes unanimously.**

5. Meeting Adjourned

The meeting was adjourned at 7:18 PM.

Action Item:

Cara will prepare the updated letter and send it to the board for approval. The letter will include revised Rules and Regulations, updated parking enforcement procedures, and modifications to the community application and vehicle tracking process.