



## Pool Area Event Request Application

### Resident Information:

- Name: \_\_\_\_\_
- Unit Address: \_\_\_\_\_
- Contact Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_

### Event Information:

- Event Date: \_\_\_\_\_
- Event Time: \_\_\_\_\_
- Number of Guests (Approx.): \_\_\_\_\_

### →Event Rules and Requirements for the Pool Area

To ensure a safe, clean, and enjoyable environment for everyone, please review and agree to the following rules for hosting events at the pool area:

#### 1. **Approval and Cash Deposit Requirement:**

- Prior approval is required for all events in the pool area.
- A refundable cash deposit of \$250 is required to cover potential clean-up or repairs. **The deposit will be refunded within 7 days of the event, pending satisfactory inspection of the pool area.**
- *Once approved for return, we will contact you to arrange for pick-up of the deposit from our office.*

#### 2. **Shared Access:**

- The pool area is a shared space, so exclusive rentals are not permitted. All residents retain access to the pool area during your event.

#### 3. **Clean-Up and Decorations:**

- **Balloons are restricted** due to past issues where they ended up in the pool and caused damage to the pump.
- Other decorations must be securely fastened and removed after the event. Loose decorations are discouraged to avoid potential damage to pool equipment.

- The pool area must be left clean, with all trash disposed of in designated containers. Failure to clean up will result in partial or full forfeiture of the deposit.

**4. Noise and Parking:**

- Please keep music and other noise at a reasonable level to respect other residents.
- Guests must park in visitor parking spaces only. Parking in unauthorized areas, including resident spaces, is not permitted.

**Acknowledgment and Signature**

I acknowledge that I have read and agree to follow the rules listed above. I understand that failure to comply may result in forfeiture of the deposit and/or future restrictions on event use of the pool area.

- **Resident Signature:** \_\_\_\_\_
- **Date:** \_\_\_\_\_

**Board Approval/Management**

Approved By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date Approved: \_\_\_\_\_